

## **Detail Sheet for Committee Requests, Resident Requests, and Appeals**

All items must be submitted no later than 5pm on the Thursday before the Board Meeting or 5pm on the Tuesday before a Work Session. Check the Shorelines or website <http://rlpoa.com> for meeting dates. Attach additional information as necessary.

*Agenda item up for discussion:*

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*Rationale for item (What are you asking for? Why does this issue need to come to the Board):*

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*Brief history of agenda item as it pertains to the discussion:*

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*Details of agenda item to assist Board in making an informed decision:*

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*Has item been budgeted, if so how much:*

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*Cost of item:*

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*Any other information the Board should be made aware:*

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*Name of submitter and proposed motion, if applicable:*

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